

PC 7 Certificate of Limited Contributions and Expenditures

rev 1/12

→ *Please type or print legibly in black or blue ink***Committee Information****Name of Committee****Committee ID Number****Treasurer's Name** if different than candidate**Day Phone Number****Mailing Address** as it appears on Statement of Organization, P.O. Box or Street**City****State****Zip Code****Committee Type, Initiative or Measure Number or Office****Year****Cash Balance on January 1**I, _____,
name of candidate or treasurer

hereby certify I expect neither the aggregate contributions received nor the aggregate expenditures made by or on behalf of my candidacy or committee for this calendar year to exceed \$3,000. I understand that this form must be filed no later than seven calendar days after receiving a contribution or making an expenditure in the calendar year. I also understand that if the committee exceeds \$3,000 in total contributions or total expenditures during the calendar year, detailed transaction information must be filed electronically using ORESTAR for the calendar year not later than seven calendar days after exceeding the \$3,000 threshold. By signing this document I acknowledge that I am personally liable for any penalties imposed under ORS Chapter 260 and attest that the information on this form is true and correct.

Signature of Candidate or Treasurer**Date Signed****Notes**

- If a committee does not **expect** to receive a total of more than \$3,000 or spend a total of more than \$3,000 in a calendar year, a Certificate of Limited Contributions and Expenditures may be filed. A certificate must be filed **no later than seven** calendar days after receiving the first contribution or making the first expenditure in a calendar year.
- A committee must continuously maintain detailed records of all contributions received and expenditures made even if it files a certificate. If at any time during the calendar year the total contributions or total expenditures exceed \$3,000 the committee must file all transactions electronically using ORESTAR. All transactions occurring in the calendar year must be filed **no later than seven calendar days** after exceeding the \$3,000 threshold. Refer to the *Campaign Finance Manual* for further information.
- Deadline dates for filing a Certificate of Limited Contributions and Expenditures or contribution and expenditure transactions **must be** strictly observed. Under ORS 260.232, the Secretary of State may impose a civil penalty against a candidate or treasurer for filing a late Certificate of Limited Contributions and Expenditures or for filing late contribution and expenditure transactions.

For Office Use Only

Initials

Date Entered

Notes